



STAFF COUNCIL
SAM HOUSTON STATE UNIVERSITY

General Council Meeting

Agenda: September 8, 2021

LSC 230/Teams

1:30 – 2:30 PM

- ◆ Call to order – Chair 1:32 PM
- ◆ Reading & Approval of Minutes – Secretary
 - Motion to approved by Shelly N.
 - Second Stacie S.
 - Minutes approved
- ◆ Treasurer’s Report
 - \$6759 in O&M for the start of the new fiscal year.
 - Motion to approve by Justin B. Second by Heather S.; approved.
- ◆ Chair’s Report
 - Met with President White, excited about the success of the BBQ, will continue a staff appreciation event every year whether that be another BBQ or a grab-n-go event. If we need financial assistance her office will assist.
 - Proposed name change was discussed
 - Holiday break discussion
- ◆ Committee Chairs Reports
 - News & Networking
 - FB likes is up, but participation is down
 - Spotlight on staff gifted this morning
 - Mass email to come about Hot Topic event coming up this month.
 - Nominations & Elections
 - Volunteers for Wellness Committee or Sustainability Committee; please let Justin Ball know; who will pass your name on.
 - Special Events
 - Staff Meet & Greet Oct 14, 2021 from 9:30-11AM. Coffee & Donuts
 - All members: it is highly encouraged that you participate
 - Spooktacular October 29, 2021, in the White Ballroom this year due to Orange Ballroom being booked.
 - Staff Development
 - Hot Topics
 - Sept 16 @ 2p: Mental Health and COVID-19
 - Oct 19 @2p: Verbal Acquistio
 - Staff Affairs
 - Staff Handbook does not exist; will not pursue further
 - Leave Pool Policy; hoping to have that completed by the end of the term.

- Compensation/Leave work group starts Friday.
- ◆ Old Business: Updates, Discussion/Action Items
 - Staff Council Pictures – Following today’s in Farrington Room 111
- ◆ New Business: Updates, Discussion/Action Items
 - Staff Council name change and rebrand to Staff Senate
 - Both Tiffany Driver and Justin Ball gave background for the requestion to change. Meetings with Dr. White from the previous year as well as the benefit of matching Faculty Senate in name, help staff to understand our functionality.
 - Poll to be posted in TEAMS to vote
 - FY21 Holiday Schedule
 - 12 holidays allotted by the state, university then determines those days. Because of where Christmas/New Year’s falls it feels like we’re being shorted.
 - TSU does energy conservation days to give their staff the week of Christmas off; but each division/dept has to allow employees to accrue comp time to use during that time.
 - We could propose more energy conservation days/comp time; would be proposed in the Spring. Will bring up in January.
 - Member Shirts
 - T-shirts for all members
 - Polos- may be purchased by members if they want
 - Mock and Order Survey to be posted in TEAMS
- ◆ Open Discussion
 - DUO expansion on Sept 24th can now set remember me to 30 days.
 - <https://www.shsu.edu/dept/it@sam/newsletter/sept-2021/tech-tip.html>
 - September 22nd from 9A – 3P; Flu Shots in LSC 241
 - COE/CJ partnering to bring DEEDS Certificate- mass email to come soon through Academic Affairs.
 - https://forms.office.com/pages/responsepage.aspx?id=2MtTsZKzREebOePNuGd_AOw04bFkikpBsWmYxbmG-PVUN0MyQ0FDNEo1QUhOT1E4VjdOMFZVUVFBTy4u
 - Saturday@SAM coming up September 25th
 - First Football Game this Saturday, September 11th
- ◆ Upcoming Events
 - Staff Council General Meeting –
 - October 13, 2021 at 1:30 – 2:30 PM
 - LSC 230/Teams
 - Staff Council Representative Meet & Greet
 - October 14, 2021 at 9:30 AM – 11:00 AM
 - LSC 230
 - Spooktacular Halloween Breakfast
 - October 29, 2021
 - LSC White Ballroom
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- ◆ Adjournment –2:02 PM Motion by Justin B., Second by Rachel B.